

Galina International Study Tours Ltd

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CODE OF CONDUCT

Galina kindly request that all students comply with the following code of conduct.

On the coach:

- All coaches are 'non-smoking'.
- The toilet on-board is mainly for emergency use only. Please take full advantage of scheduled comfort stops.
- Remain seated whilst coach is travelling.
- Wear your seat-belt at all times.
- The aisle must not be obstructed in any way.
- Bags must be placed under seats.
- Do not put your feet on the seats.
- Please ensure litter bags are used and not the floor. Keep coach clean and tidy. Shake off mud or change footwear before boarding coach after visiting muddy locations.
- No food to be consumed on the coach. Chewing Gum is not permitted on board. No glass bottles will be allowed.

On the ferry:

- Please be aware of other passengers.
- Do not drop litter on the floor – use the bins provided.
- No excessive noise, going in and out of each other's cabins, congregating in each other's cabins on overnight sailings.
- No running on decks, in corridors and stairs.
- Only visit external deck areas when supervised.

In the hotel:

Although hoteliers appreciate that it is difficult for a group to be as quiet as other guests would like them to be, please consider the following:

- Please be aware of other guests in the hotel who want to enjoy their stay and may want a good night's sleep if they are travelling / working the following day.
- No running in corridors.
- No excessive noise at any time in any part of the hotel.
- Avoid going in and out of rooms. Try not to let the doors slam.
- No congregating in each other's rooms. This hotel may provide a meeting room after dinner so that you may spend the evening together.
- French Law states that there must be no noise after 22.00 hours. Any guest may ring the police if they feel their peace is being disturbed.
- Take care of the room you are in. Report any fault or breakage you may notice on taking possession of the room, or as they occur. Rooms will be checked for damage by a hotel member of

staff as well as a tour leader prior to checking out.

- Be aware that if you break or damage anything in the hotel / your room – including soiling carpets - you are likely to be asked to pay for it.
- If you have visited the Battlefields, your shoes are likely to be muddy. Please wipe your feet (or change your footwear) before entering the hotel. Hoteliers take pride in their hotels and carpet cleaning is expensive.
- No smoking or alcohol in bedrooms.

We realise that most of the above is just good practice and common sense but feel it is useful to emphasise these points to the students prior to travelling.

We would like to thank all tour leaders / accompanying adults for their assistance with the above.